|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| **Capstone Team Meeting #1** | | | **Date: Thursday, September 22, 2016**  **Time: 12:00 PM**  **Location: GBC Casa Loma: C333B** |
|  | | | |
|  | | | |
| Attendees: | Jonathon Orsi Kazuma Sato  Pavle Boraniev Mark Gallant-Wheeler | | |
|  | | | |
| **Agenda** | | | |
| **Item** | | **Description** | |
| Review of previous meeting | |  | |
| Item # 1… | |  | |
| Item # 2… | |  | |
| Item # 3… | |  | |
| Action Plan | | Item Description Responsibility  #1  #2 …  … | |
| Next meeting date | | Date:  Time:  Location:  Agenda: | |